

West Hartford Public School District

Agenda Item: Motion by Lib Brassil Spinella, Bruce Putterman, and Terry Schmitt to Accept and Approve Revised Policy 6242--**Second Reading**

Meeting Date: February 7, 2012

From: Lib Brassil Spinella, Bruce Putterman, and Terry Schmitt

Through: Karen L. List, Superintendent of Schools

Recommendation:

THAT the Board of Education accept and approve as a Second and Final Reading the following policy which was revised by the Board Policy Subcommittee:

#6242 Activity Funds Management

Note: Words in (*italics*) within parentheses are being removed from the current policy and words in **bold** are being added to the current policy.

Background:

Lib Brassil Spinella, Bruce Putterman, Terry Schmitt, Tom Moore, Eileen Howley, and Kimberly Boneham will be available to answer any questions.

**Agenda Item:
IV.B.**

WEST HARTFORD PUBLIC SCHOOLS

POLICY 6242

Instruction

Activity Funds Management

(School activity funds may be expended only for purposes which may benefit the student body of the school. All rules, regulations, and procedures for the conduct, operation and maintenance of extra-curricular accounts, and for the safeguarding, accounting and auditing of all monies received and derived therefrom are to contribute to that objective. A monthly report will be made to the director of management services.

(The accounting system for managing student activity funds shall be designed to encourage the largest possible educational return to students without sacrificing the safety of funds.)

School activity funds are established to support activities that directly benefit students. Systems and processes will be put in place to protect and ensure accountability for the use of these funds and for the staff administering these funds.

These systems will encourage the largest possible educational return to students without compromising the safety of the funds or the people managing the funds.

(cf. 3440—Internal School Accounts)

Legal Reference: Connecticut General Statutes:
10-237 School activity accounts

Adopted: May 16, 1988

Revised: February 7, 2012